



Job Opportunity

Local Economic Development Advisor

The SADC Papineau-Collines is looking for an engaged, collaborative and proactive individual to join its team as a Local Economic Development Advisor.

YOUR ROLE

You will be at the heart of economic development across the territory. By listening to entrepreneurs, municipalities and partners, you will help identify local needs, mobilize stakeholders and foster the development of promising initiatives for the community.

Working closely with the community, you will act as a facilitator and resource person for businesses and local stakeholders. You will help build connections, facilitate access to resources and information, and encourage collaboration around the challenges and opportunities shaping the territory's development.

Reporting to the Executive Director, you will work closely with the SADC team as well as with organizations and partners involved in the territory's economic development.

MAIN RESPONSIBILITIES

As part of your role, you will be responsible for :

- Meeting with businesses to better understand their realities, challenges, projects and needs;
- Monitoring the local environment to identify issues, needs, trends and development opportunities within the territory;
- Supporting entrepreneurs in identifying their needs and facilitating access to the appropriate resources, expertise and partners;
- Encouraging the emergence and development of impactful projects by mobilizing businesses, municipalities and partners throughout the territory;
- Facilitating or participating in collaborative initiatives aimed at developing collective solutions to local challenges;
- Creating connections and opportunities for collaboration between businesses, organizations and local resources;
- Developing and coordinating activities that respond to the needs of the business community, including conferences, training sessions, workshops, networking activities, thematic meetings and other initiatives;
- Developing and sharing tools, content and activities that provide entrepreneurs with clear, practical information tailored to their needs;
- Building and maintaining strong relationships with municipalities, MRCs, organizations, business associations and other partners throughout the territory;
- Representing the SADC at events, meetings, committees, roundtables and community activities;
- Contributing to the visibility of the SADC and strengthening its position as an accessible and collaborative partner in local economic development;
- Collaborating with team members to ensure a complementary approach in supporting businesses and the community.

Application deadline: September 4th, 4 p.m.

Start date: September 2026

WHO WE ARE

For more than 40 years, the SADC Papineau-Collines has been helping local businesses become more competitive, prosperous and sustainable. As experts in our region, we provide business advice and financing solutions tailored to small businesses, while supporting local projects throughout our territory: the MRC de Papineau, the MRC des Collines-de-l'Outaouais, as well as Buckingham and Masson-Angers.

WORK CONDITIONS

- Professional position reporting to the Executive Director;
- Work carried out in close collaboration with the team and local partners;
- Frequent travel throughout the territory;
- Salary scale and working conditions in accordance with the organization's current personnel management policy.

HOW TO APPLY

Interested candidates are invited to submit their résumé to recrutement@sadcpapineau.ca no later than **September 4th**.

We thank all candidates for their interest in this position. Only those selected for an interview will be contacted.

www.sadcpapineau.ca

Canada

Canada Economic Development for Quebec Regions
supports the SADC

PROFILE WE ARE LOOKING FOR

The ideal candidate is an excellent listener who knows how to build trusting relationships with a wide range of people. They are able to understand local realities, facilitate discussions among different stakeholders and contribute to the development of solutions adapted to identified needs.

They stand out for :

- Excellent interpersonal skills and the ability to build and maintain trusting relationships;
- A strong ability to analyze and understand the territory's economic and entrepreneurial realities;
- Strong skills in collaboration, facilitation and stakeholder engagement;
- The ability to work collaboratively with a variety of stakeholders and help identify common courses of action;
- Excellent ability to communicate complex issues and information in a clear and accessible way;
- The ability to develop tools, content and activities adapted to entrepreneurs' realities;
- Curiosity and the ability to identify trends, emerging needs and development opportunities;
- Autonomy, initiative, creativity and resourcefulness;
- Confidence in representation, networking and partnership development;
- Excellent oral and written communication skills;
- An interest in economic development rooted in local realities and supporting the long-term sustainability of businesses and the territory.

EDUCATION AND EXPERIENCE

- Relevant university or college education in administration, economic development, regional development, project management, communications or a related field;
- Relevant experience in economic development, business support, business development, collaboration, territorial development, event planning or partnership development;
- Good understanding of the realities of SMEs and entrepreneurship;
- Proficiency in both French and English;
- Valid driver's licence and access to a vehicle.
- Experience in collaborative initiatives or activity planning, as well as a good knowledge of the territory and its stakeholders, will be considered an asset.

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